



महाराष्ट्र शासन
शासकीय वैद्यकीय महाविद्यालय

Government Medical College, Gondia

Phone No. 07182-238090

E-mail: gmcgstudentsection@gmail.com

Website: www.gmcgondia.in

Ref. No. GMCG/SS/ADMISSION/

/2025

Date: / /2025

**INSTRUCTIONS TO THE STUDENTS REGARDING MBBS
ADMISSION 2025-26**

(PRESENTLY TO BE FOLLOWED FOR ALL INDIA QUOTA & STATE QUOTA)

All the students allotted MBBS seat at Government Medical College, Gondia
should follow the instructions given below

1. Students First Deposit all the fees by DD before Admission process and then follow the step I to V for MBBS Admission Process.
2. Students shall write Name, Reporting Date and Time in Entry Register and take token number. (Per day Only first 50 students as per token number should be admitted exempted only for last day of admission)
3. Student must filled the Admission form, Documents Holding Certificates & submit with the original documents in the file.
4. Students should arrange the documents in file as per the sequence given in annexure I.
5. Students submit all original documents and 2 set of Xerox copy of all original documents and submit scan copy of original documents in **pendrive**. (Separate PDF File (under 500Kb) for Each document with Document name)
6. Scrutiny officer will verify all original documents of the students according to the token number.
7. After verification of original document Nodel officer gave confirmation regarding admission to the student and then Student paid Rs. 1500/- & DD in cash section
8. Submit fees receipt at student section and collect admission acknowledgment and admission letter from the student section.
9. **M.B.B.S tuition fees of Category students are paid by Government to the college through scholarship. Tuition fees should be collected from students those not submitted scholarship form.**
10. **Tuition fees of EWS & SEBC Category Female students are paid by Government to the college through scholarship. Tuition fees should be collected from students those not submitted scholarship form.**
11. **Development fees exempt to SC category students those eligible for scholarship. Students must submit income certificate at the time of admission for getting Development fees benefit.**
12. **Hostels facility not provided to the students during admission process.**
13. All important notice should be visible on Student Section Notice Board.
14. OBC-NCL as per central list certificate issued by the competent authority. The OBC certificate must be in the standard format as mentioned in the information Bulletin. (For AIQ students)
15. **Caste Certificates issued by the competent authority on standard format, should be in English or Hindi language. In case the certificate is in regional language the candidate should carry a Attested translated copy of the certificate in English / Hindi.**
16. Student collects their Final admission letter from student section after Dean Address.
17. Information regarding First Year MBBS college session start date and Dean Address should

18. Student must kept all Scan Copy of original documents till the completion of MBBS course and also informed that no student get photo copy of any documents till the completion of Bond Service.
19. **Candidates who want to avail 5% PwD reservation in UG seats of Government medical institutions should obtain Disability certificate & as per NMC norms. The online certificate issued by the designated disability center through software provided by Medical counseling committee will be eligible, any other certificate issued by any other hospital / board will not be accepted.**
20. Any changes/ amendments in the admission procedures adopted will be notified on the official website www.gmcgondia.in
21. Student should submit Rs. 797/- Insurance DD, Indemnity Bond & Indemnity Bond Undertaking on Rs.500/- stamp paper (each) and Anti Ranging Undertaking after Dean Address.
22. Any kind of Information related to admission Contact to **Dr. Vinaram Rukhmode, Nodal Officer-Mob. No. 9822363993 Shri. Sanjay Bhonde Mob. No. 9284582217 Nitin Bharsakal-Mob. No. 9075992058, Nikunj Meshram-Mob. No. 9689199496, Nitin Bhusewad-Mob. No. 9607593182 (10:00 Am to 5:00 Pm) Shri. Kishor Dhimdhome- Mob. No. 9970267053 (Only for Hostel Information)**

GOVERNMENT MEDICAL COLLEGE, GONDIA.
Steps for MBBS Admission Process 2025-26

(Students follow the step I to V for MBBS Admission Process.)

Step I

Students shall write Name, Reporting Date and Time in The Entry Register and take token number. Available at entry register.

(Venue: Lecturer Hall “B” Dean Office Building)

Step II

Scrutiny officer will verify all original documents of the students according to the token number.

(Venue: Lecturer Hall “B” Dean Office Building)

Step III

After verification of original document Nodal officer will give confirmation regarding admission to the student.

Step IV

Student will pay Rs. 1500/- cash & Submit 02 DD's in cash section.

(Venue: Cash Section, Dean Office)

Step V

Submit fees receipt at student section and collect admission acknowledgment and admission letter from the student section

(Venue: Student Section, Dean Office Building)

VENUE

Student Section Dean Office Building

(Admission process Complete)

(If any query regarding admission process contact student section.)

Dr. Vinaram Rukhmode
Nodal Officer

Documents Holding Certificates Annexure-I**GOVERNMENT MEDICAL COLLEGE, GONDIA****Ref. No.** GMCG/ADMISSION/SS/ /2025 **Date :** / /2025

Name of Student:.....S.M.L. No.Category.....
AIR.....Student has been provisionally admitted in First Year MBBS course for academic year 2025-26 and his/her all original documents has been retained by this college.

Sr. No.	Certificate	Yes / NO
1	Any Photo ID proof. (Adhar Card/Pan Card/Pass port/ Driving licence)(Essential document)	
2	Allotment Letter / Selection Letter (Essential document)	
3	Rank Latter / Result (Essential document)	
4	Admit Card(Essential document)	
5	Online Application Form	
6	Domicile Certificate(Essential document for state Quota)	
7	Nationality Certificate	
8	SSC/10th Passing Certificate (Essential document)	
9	Date of Birth Certificate (if Metric Certificate does not bear the same)	
10	HSC/12th Marksheet(Essential document)	
11	HSC/12 th Passing Certificate (For AIEE Student Only)	
12	Caste Certificate (if Applicable-Essential document) (Sub caste should be clearly mention in the certificate)	
13	Caste Validity Certificate (if Applicable-Essential document))	
14	Annexure –IV (if Caste Validity Certificate not applicable)	
15	Non Creamy Layer Certificate (if Applicable- (Essential document)Valid upto 31/03/2025)	
16	EWS Certificate 2025-26 (Essential document) (if Applicable-in the format as specified in the Information Bulletin / Information Brochure)	
17	College Living Certificate (LC/TC)	
18	Migration Certificate (if Applicable)	
19	Self Educational Gap Affidavit (if Applicable)	
20	Defense Certificate (if Applicable- Essential document)	
21	Hilly Area Certificate& Parents Domicile (if Applicable- Essential document)	
22	Medical Fitness Certificate (As per the Prescribed format)	
23	Disability Certificate (if Applicable- Essential document, The format of Certificate of Disability is annexed in the Information Bulletin / Information Brochure)	
24	Specified Reservation Certificate (if Applicable)	
25	Income Certificate Xerox copy(Essential)	
26	Other Certificate (if Applicable)	
27	Scan Copy in pen drive	
28	Relieving Order (if Applicable)	
29	BANK PASSBOOK Xerox copy (Essential)	
30	2 set of Xerox copy	
31	DD (01/02)(Essential)	

Student Sign**Section Clerk****Scrutiny officer**

<u>GOVERNMENT MEDICAL COLLEGE, GONDIA</u> <u>FEE SCHEDULE OF MBBS ADMISSION FOR ACADEMIC YEAR 2025-26</u>				
Sr. No.	Fees	(For Open Category Students & Other than Maharashtra Students)	For Reserve Category (ST/SC /EWS FEMALE/ SEBC FEMALE & OBC / NT Students whose Income less than 8 Lac)	(For EWS / SEBC Students) Open Category Students whose Income less than 8 Lac)
1	Tuition Fee	Rs. 1,52,100/- (For Open Category Students OR Other than Maharashtra Students)	NA (Tuition fee is exempt to reserve Category student those eligible for scholarship)	Rs. 76,100/- (50% Tuition fee is exempt to EWS student those eligible for EBC)
(DD(Rs. 1,52,100/- / Rs. 76,100/-) in favour of - Dean Government Medical College, Gondia)				
1	<u>For All Students</u>			
2	Library	Rs. 1000/-	Rs. 1000/-	Rs. 1000/-
3	Development Fee	Rs. 5000/-	Rs. 5000/- (Development fee is exempt to SC Category student those Eligible for scholarship)	Rs. 5000/-
4	Gymkhana Fee	Rs. 500/-	Rs. 500/-	Rs. 500/-
5	Caution Money	Rs. 3000/-	Rs. 3000/-	Rs. 3000/-
6	Library Deposit	Rs. 2000/-	Rs. 2000/-	Rs. 2000/-
7	Laboratory Deposit	Rs. 500/-	Rs. 500/-	Rs. 500/-
8	Student Association	Rs. 500/-	Rs. 500/-	Rs. 500/-
9	MUHS Development Fee	Rs. 100/-	Rs. 100/-	Rs. 100/-
10	MUHS Krida Shulk	Rs. 530/-	Rs. 530/-	Rs. 530/-
11	Self Finance Unit Shulk	Rs. 50/-	Rs. 50/-	Rs. 50/-
	Total	Rs. 13,180/-	Rs. 13,180/-	Rs. 13,180/-
(DD(Rs. 13,180/-) in favour of - Dean Government Medical College, Gondia)				
Admission Fee - Rs. 1500/- (BY CASH)				

Note: As per Government GR on Dated 07 July 2023 and MUHS circular No. 1366/23 Dt. 28 August 2023 Development fees exempt to SC category students those eligible for scholarship. Students must submit income certificate at the time of admission for getting Development fees benefit.

Undertaking

Name of Student :

Permanent Address :

Course : MBBS

Admission Year : 2025-26

As per instructions given by the competent Authority, I will submit Following documents within 15 days of time. Otherwise, I will face disciplinary action.

Documents

1.....

2.....

3.....

Date :

Place :

(Name and Signature of Student)

A candidate must be medically fit to undergo the professional course applied for. The medical fitness must be certified by a Registered Medical Practitioner in the prescribed proforma, as given below on a Letterhead on this format with original seal and signature.

This is to certify that I have conducted clinical examination of Mr./Ms
..... who is desirous of admission to Health Science
Courses.

Certified that he/she fulfills the following criteria.

- Though, following deviations have been revealed, in my opinion, these are not impediments to pursue a career as a Medical / Dental / Ayurved / Homeopathy / Unani / Occupational Therapy / Physiotherapy / Audiology & Speech, Language Pathology / Prosthetics & Orthotics / BSc Nursing.

1.
2.
3.

Address of the Registered Medical Practitioner	Signature
	Name
	Registration No.
Date :	Seal of Registered Medical Practitioner

**OFFICE OF THE DEAN
GOVERNMENT MEDICAL COLLEGE, GONDIA.**

Sr. No.	<u>FILL ALL INFORMATION IN CAPITAL LETTERS</u>		ATTACH STUDENT LATEST PHOTO
	MBBS ADMISSION – YEAR 2025-26		
1	FULL NAME OF STUDENT (As per 12 th Marksheet)		
2	FULL NAME OF STUDENT (Marathi)		
3	MOTHER NAME (ENG)		
4	MOTHER NAME (MARATHI)		
5	NATIONALITY		
6	DOMICILE STATE		
7	CATEGORY		
8	BLOOD GROUP		
9	CASTE		
10	SUB CASTE		
11	DATE OF BIRTH		
12	QUOTA	STATE / AIEE / GOI	
13	AIR		
14	SEX	MALE / FEMALE	
15	NEET MARKS		
16	NEET PERCENTILE		
17	HSC PCB MARKS		
18	PCB PERCENTAGE		
19	HSC BOARD NAME		
20	HSC PASSING MONTH & YEAR		
21	HSC MEDIUM		
22	HSC PASSING STATE		
23	PERMANENT ADDRESS OF STUDENT WITH PIN CODE		
24	STUDENT MOB. NO.		
25	STUDENT ADHAR NO		
26	STUDENT E-MAIL ID		
27	FATHER MOBILE NO.		
28	MOTHER MOBILE NO.		
29	PARENTS OCCUPATION		
30	PARENTS OFFICE ADDRESS		
31	PARENTS ANNUAL INCOME		
32	PHYSICS MARKS	OBT. MAX. PER.	
33	CHEMISTRY MARKS	OBT. MAX. PER.	
34	BIOLOGY MARKS	OBT. MAX. PER.	
35	ENGLISH MARKS	OBT. MAX. PER.	
36	NEET	OBT. MAX. PER.	
37	DD Rs. 1,52,100/- OR Rs. 76,100/-	DD NO. DATE	
	DD Rs. 13,180/-	DD NO. DATE	

Self Declaration

I Admitted in first year MBBS course for the academic year 2025-26. Hereby declare that I belong to thecategory and eligible for scholarship, so Tuition fee is exempt to me. I aware that if I fail to submit the scholarship form during my MBBS course than I will pay all Tuition fees to the college.

Iadmitted in first year MBBS for the academic year 2025-26. Hereby declare that I belong to the Open / EWS / SEBC income less than 8 lakh and eligible for EBC. I aware that if I fail to submit the EBC form during my MBBS course than I will pay 100% Tuition fees to the college.

I..... admitted during mop up round so not eligible for any type of scholarship. So i have to pay the total tuition fees of the college during MBBS course.

SIGNATURE OF STUDENT

SIGNATURE OF PARENTS

DATE: - / /2025

PLACE: GONDIA